

2015

## Professional English and Communication

COURSE	TYPE	WEEKS	CONTACT HOURS / WEEK	MIN. CEFR LEVEL & AGE	PRICE / WEEK (GBP £)	START DATE	
Communication and Fluency							
FLUENT ENGLISH	20 group (max. 6)	1+	20	A1/24+	495	Every Monday	
FLUENT ENGLISH	30 Group (max. 6)	1+	30	A1/24+	740	Every Monday	
FLUENT ENGLISH COMBINATION	Group (max. 6) + Individual	1+	20 group + 10 individual	A1/24+	1195	Every Monday	
BUSINESS COMMUNICATION 20	Group (max. 6)	1+	20	A2/24+	690	Every Monday	
BUSINESS COMMUNICATION 30	Group (max. 6)	1+	30	A2/24+	1090	Every Monday	
BUSINESS COMMUNICATION COMBINATION	Group (max. 6) + Individual	1+	20 group + 10 individual	A2/24+	1330	Every Monday	
INTERNATIONAL MANAGEMENT COMMUNICATION 30	Group (max. 6)	1+	30	B1/24+	1200	Every Monday	
INTERNATIONAL MANAGEMENT COMMUNICATION 30 COMBI	Group (max. 6) + Individual	1+	15 group + 15 individual	B1/24+	1600	Every Monday	
INTERNATIONAL MANAGEMENT COMMUNICATION 35 COMBI	Group (max. 6) + Individual	1+	15 group + 20 individual	B1/24+	1800	Every Monday	
Individual Training and Coaching							
BUSINESS COMMUNICATION	Individual	1+	Min. 5 hrs	A1/21+	60 / hr	Every Monday	
INTERNATIONAL MANAGEMENT COMMUNICATION	Individual Coaching	1+	Min. 5 hrs	B1/24+	70 / hr	Every Monday	



Communicate professionally anywhere

## **Professional English**and Communication

COURSE	TYPE	WEEKS	CONTACT HOURS / WEEK	MIN. CEFF LEVEL & AGE		OTHER	START DATE
Young Professionals							
ENGLISH FOR YOUNG PROFESSIONALS	Group (max. 8)	1+	30	A2/ 21-30	600		Every Monday between June 7th and september 7th, 2015
WORK PLACEMENT INCLUDING BEC PREPARATION	Group (max. 8)	12	4 days work placement + 3 hrs/ wk BEC preparation	B1/ 21-30	1500	BEC exam fee inc.	January 5th, 2015 June 8th, 2015 September 7th, 2015
English for Specific Purposes -	- Choice of o	pen g	roup courses				
HUMAN RESOURCES ENGLISH	Group (max. 6)	1+	30	B1/24+	1200		March 16th, 2015 May 18th, 2015 July 13th, 2015 November 2nd, 2015
DEFENCE ENGLISH	Group (max. 6)	1+	30	B1/24+	1200		March 16th, 2015 May 18th, 2015 July 13th, 2015 November 2nd, 2015
FINANCIAL ENGLISH	Group (max. 6)	1+	30	B1/24+	1200		March 16th, 2015 May 18th, 2015 July 13th, 2015 November 2nd, 2015
LEGAL ENGLISH	Group (max. 6)	1+	30	B1/24+	1200		March 16th, 2015 May 18th, 2015 July 13th, 2015 November 2nd, 2015
ENERGY ENGLISH	Group (max. 6)	1+	30	B1/24+	1200		March 16th, 2015 May 18th, 2015 July 13th, 2015 November 2nd, 2015
Management English Masterclass							
LEADING PEOPLE WITH STEVE FLINDERS	Group (max. 6)	1+	30	B1/24+	1200		March 2nd, 2015
MANAGING PROJECTS WITH BOB DIGNEN	Group (max. 6)	1+	30	B1/24+	1200		May 4th, 2015
MANAGING CHANGE WITH FIONA MEE	Group (max. 6)	1+	30	B1/24+	1200		June 29th, 2015
WORKING VIRTUALLY WITH JACKIE BLACK / JON DYSON	Group (max. 6)	1+	30	B1/24+	1200		October 5th, 2015
In-Country Professional Communication Skills							
PROFESSIONAL SKILLS SEMINARS (IN-COUNTRY)	As agreed	1 day	8	B1/24+	1200		on demand
PROFESSIONAL SKILLS SEMINARS (IN-COUNTRY)	As agreed	1	40	B1/24+	5000		on demand

## International Team and Leadership.

COURSE	TYPE	CONTACT HOURS / WEEK MIN. CEFR LEVEL & AGE		PRICE / WEEK OTHER (GBP £)		START DATE
Training – ILM Endorsed						
DEVELOPING PEOPLE INTERNATIONALLY	Individual	32	B1/21+	3675		on demand
DEVELOPING PEOPLE INTERNATIONALLY	Group	32	B1/21+	On request		on demand
WORKING IN INTERNATIONAL PROJECTS	Group	14 over 2 days	B1/21+	3700	Trainer's travel expenses – TBA	on demand
COMMUNICATING IN VIRTUAL TEAMS	Group	1 day 4 x 90 minute Webex sessions	B1/21+ <b>2750</b>		Trainer's travel expenses – TBA	on demand
Specialist Training, Coaching a	and Bespoke S	Support				
SITUATIONAL LEADERSHIP IN THE DEFENCE SECTOR	Group	28 over 4 days	B1/21+	7400	Trainer's travel expenses – TBA	on demand
EXECUTIVE COACHING	Individual	Flexible	B1/24+	From <b>160 / hr</b>		on demand
TEAM BUILDING, FACILITATION & EVENTS/ CUSTOMISED SEMINARS				On request		on demand
Professional Skills for Internat	ional Contexts	S				
Choice of 5 closed group courses:  • NEGOTIATING ACROSS CULTURES  • PRESENTING INTERNATIONALLY	Group	8 hrs over 1 day	B1/24+	1200		on demand
BUSINESS WRITING     SUCCESSFUL VIRTUAL MEETINGS     EFFECTIVE INTERNATIONAL NETWORKING	Group	5 days	B1/24+	5000		on demand
Support Tools / Psychometrics	S					
TEAM MANAGEMENT PROFILE	Group / Individual			295 / profile inc. 1 hr coaching by phone		on demand
THE INTERNATIONAL PROFILER	Group / Individual			295 / profile inc. 1 hr coaching by phone		on demand
Training in Executive Coaching	g and Mentori	ng (ILM Leve	els 3, 5	& 7)		
LEVEL 3 AWARD	Group	3 days	B1/24+	1150	Requires 6 hrs of coaching demonstrated	March 9th, 2015 June 8th, 2015
LEVEL 3 CERTIFICATE	Group	3 days	B1/24+	1330	Requires 36 hrs of coaching demonstrated	March 9th, 2015 June 8th, 2015
LEVEL 5 CERTIFICATE	Group	4 days	B1/24+	1810	Requires 20 hrs of coaching demonstrated	March 9th, 2015 June 8th, 2015
LEVEL 7 CERTIFICATE	Group	5 days	B1/24+	2290	Requires 20 hrs of coaching demonstrated	March 9th, 2015 June 8th, 2015
LEVEL 7 DIPLOMA	Group	5 days	B1/24+	2650	Requires 100 hrs of coaching demonstrated	March 9th, 2015 June 8th, 2015



ТҮРЕ	(GBP £)
COURSE REGISTRATION	50
Transfers	
LEEDS BRADFORD AIRPORT - YORK (ONE WAY BY TAXI)	60
LEEDS BRADFORD AIRPORT - YORK (RETURN BY TAXI)	120
MANCHESTER AIRPORT - YORK (ONE WAY BY TAXI)	115
MANCHESTER AIRPORT - YORK (RETURN BY TAXI)	225

## **Accommodation**

TYPE	PRICE / WEEK (GBP £)	PRICE / NIGHT (GBP £)
Homestay		
EXECUTIVE within 30 minutes walk of Peasholme House Half Board / single room	335	48
Self-Catering All self catering accommodation is located within 35 minutes walk of York city centre and Peasholme		
SHORT-TERM EXECUTIVE SELF-CATERING HOUSE/APARTMENT IN THE CITY CENTRE High season (June – Sept) supplement fee ofGBP£200/wk applies includes single room, Wi-Fi, utilities, washing machine,TV etc.	350	n/a
Hotel / Guest House / Bed & Breakfast		
STANDARD GUEST HOUSE ON B&B single room with private bathroom	525	75*
STANDARD BUSINESS HOTEL (3 STAR) ON B&B single room with private bathroom	630	90*
BUSINESS HOTEL (4 STAR) ON B&B single room with private bathroom	700	100*
EXECUTIVE HOTEL (5 STAR) ON B&B single room with private bathroom	910	130*















