



Cambridge   
Academy of English

quality English teaching since 1975

# England is our Classroom



ENGLISHUK   
member

Accredited by the  
 BRITISH  
COUNCIL  
for the teaching  
of English in the UK

## English courses for adults 2018



England is our classroom...



Cambridge is our home ...

The Cambridge Film Festival

Summer in the City season

Shakespeare Festival

The Strawberry Fair

The Cambridge Wordfest

Cambridge Folk Festival

Science Festival

Buskers and Street Musicians Festival

Pop in the Park

... and all just 60 minutes  
from Central London!





## A personal message



John Barnett - Principal

### Dear Student of English,

The Cambridge Academy of English was founded in 1975 and, since its opening, many thousands of people of all ages and from more than 75 different countries have studied at CAE.

At CAE you will find a friendly, caring and hard-working environment that is ideal for serious study. We are located in a comfortable and very secure residential area on the outskirts of Cambridge (15 minutes by bus from the centre of this world-famous university town), and all our homestays are within easy reach of the school - normally within walking distance.

For us, each CAE student is special and different, with particular needs and objectives. We are small enough for every student to be important as an individual, but also big enough to provide a wide range of courses and levels.

We feel that your time outside the classroom is as important as your work in class - that is why we have "England is our classroom" as our motto (see page 15).

If you need further information, please contact us at CAE or contact our CAE agent in your country, who will be able to give you information particularly suited to your country and personal circumstances, normally including travel arrangements.

Looking forward to seeing you at CAE!

John Barnett BA(Hons.), Cert TEFL, ADELTM

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# Adult General English Course

- Minimum age – 16 years
- Levels – Beginner to Advanced
- Flexible course lengths – from 2 weeks to one year
- Flexible start dates – most Mondays
- Class size – maximum 12, average 9
- 21 hours (of 60 minutes) in classroom + 10 hours teacher-assisted self-study per week
- Exams offered – IELTS, Cambridge, BULATS and others
- General English + Electives
- Regular 1:1 tutorials
- Study trips to London and around Cambridge

## Course Structure

Courses at CAE run non-stop throughout the year except for a 2- or 3-week break over the Christmas period (second half of December).

## Starting your Course

Entry into courses at CAE is very flexible so that you can start your course most Mondays in the year. However, it is generally better to start your course at the beginning of a 12-week programme or at the start of a 4-week 'module'.

## Length of your Studies

- Some students come to CAE for short periods – perhaps only **two or three weeks** – but even during a short stay they find that the friendly environment, dynamic lessons, electives and exciting social programmes help them to make rapid progress in their English learning.
- Other students come to us for longer courses – very often for **two to six months** – to prepare for one of the many exams we offer (see *Exams and Exam Courses* page 12). They soon become part of the CAE community, and form friendships which continue long after they return to their own country.
- There are also students who come to us for long periods – **six months or more**. Such students can follow a course containing special elements designed to be as relevant as possible to their plans for future academic study (see also 'Academic Year Student', page 9).

## Class Size

For most of the year the average number of students in your class will be 9 – the maximum is only 12. Furthermore, we make every effort to ensure that there is a good mixture of different mother tongues and cultures in every class.

## English Level

This will be assessed as soon as you arrive at the school. We will give you a short test which will tell us both your spoken and written English levels. We will then place you in one of 7 levels from Beginner to Advanced. If for any reason you are unhappy with your class, we will always be available to help. (*For more details about your level see page 12.*)

## Tutorials

If you are studying for a period of more than 2 weeks, one important feature of your course will be the regular 1:1 tutorial with your teacher – an opportunity to review your progress and identify areas for individual study.

CAE has been preparing students for major English language examinations since 1975 – and exam courses remain our core activity. The two most commonly requested exam courses are **IELTS** (required for entry to UK universities) and the **Cambridge exams** (FCE, CAE etc).



Sheila Levy - Deputy Principal





## Exam Preparation

### IELTS

This important test of academic English is used by many universities around the world as an entry requirement. To achieve a high IELTS score, candidates need a high level of oral English combined with skills in academic writing and reading. By combining our morning programmes with academic training in the afternoon we are able to offer a preparation programme that can be followed for several months or as little as two weeks, **and at any time in the year**.

### Cambridge exams (including summer)

The main requirement for success in the Cambridge exams is an appropriate level of General, or 'everyday', English. Practice in the specific 'exam technique' of the Cambridge exams is also very useful.

The ideal preparation for Cambridge exams is 8-12 weeks, but we realise that in many cases students have less time available for study, especially in summer. We therefore offer:

**3 courses** leading to Cambridge exams in March, June and December (all are 12 weeks **but available over a shorter period** if necessary).

**2 courses** leading to exams in July and August (**4-6 weeks**)

In addition to training in General English, students on these courses will have the opportunity to practise examples of the tasks set by the Cambridge exams in our afternoon Cambridge Exam Workshops.

However, **all** Adult General English classes at Cambridge Academy are broadly based on the 'communicative' Cambridge Examinations syllabus – so that even a short stay at Cambridge Academy will provide useful training in the General English that forms the basis of the Cambridge exams. Such shorter courses can be booked **at any time of year**.

### Other examinations

Our flexible Electives programme (see page 6) also gives us the opportunity to prepare students for other examinations, such as TOEFL and TOEIC.

**NB** It is of course important that candidates are realistic about their current English level, and what they can hope to achieve in the time available. (For more details of all the examinations available, please see Examinations and Exam Courses page 12.)

### So, here's what your day will be like:-

The example timetable here is for a student who chooses an Examination preparation course \*

**9:15-10:45 New Language** – lessons in grammar and structures, vocabulary extension and pronunciation. The emphasis will be on using imaginative and original exercises to improve your ability to communicate accurately in English. For exam candidates this will provide essential training in **accurate** language both for the oral and written exams.

#### 10:45 – 11:15 Break

**11:15 - 12:45 Language Skills** – a period to concentrate on one or two of the four skills – Listening, Speaking, Reading and Writing. These periods are designed to make you confident in your ability to understand the English you both read and hear, and also to speak and write **fluently**. This will enable you to be more relaxed about everyday situations and to be more assured when you face the various tasks set in your chosen exam.

#### 12:45 – 13:45 Lunch

**13:45 – 15:15 Electives** – Electives are special areas of English study that you 'elect', or choose. This is the part of the day that gives you the opportunity to concentrate on the exact techniques you will need for the different parts of your chosen examination. IELTS candidates will most likely wish to follow an Academic English elective, while students training for one of the Cambridge exams will find the Cambridge Examinations Workshop particularly useful. They are run for 90 minutes every afternoon from Monday to Thursday.

**15:30 – 17:30 Teacher-assisted study** – the school stays open so that you can use the library, multi-media centre or internet centre for private study ... but a teacher is always available for advice where necessary. This is the perfect opportunity for examination candidates to test themselves with exam questions from previous years – with the advantage that you can get immediate help with any difficulties.

\* if your course is not an Examination preparation Course your timings will be the same as above, but your Electives and Teacher- Assisted Study periods can cover topics other than exam preparation.



## Electives

The system of afternoon **'Electives'** at Cambridge Academy enables you to adapt your studies as much as possible to your individual academic plan, career or personal interests.

Electives are special areas of English study that you **'elect'**, or choose, for yourself. They are run for 90 minutes every afternoon from Monday to Thursday, every week of your course. Some are offered throughout the year and others change every few weeks.

You can take an elective in a wide variety of subjects. It would be impossible to give a complete list of the electives at CAE - because we are always adding new ones to the list! However, here are some very popular subjects:

### Academic English

- **English for Academic Purposes** - For those who need Academic English (especially IELTS or TOEFL) for University or school.
- **Cambridge Exam Workshop** - Get to know the FCE, CAE and CPE exams in detail and work on your problem areas.
- **Writing Practice** - This is the ideal elective for those students who need extra help with basic writing skills.
- **Grammar Workshop** - An opportunity to do some intensive work in areas of English grammar that you find a particular problem.

### Speaking and Listening

- **Vocabulary in Situations** - In the marketplace, at the airport, visiting the dentist - you'll need different vocabulary every time. This is a chance to discover new words and phrases for a wide range of interesting situations.
- **Multi-media English** - For those who find listening and speaking particularly difficult. Lots of fun activities as well as serious practice using the audio-visual equipment in our Multimedia Centre.
- **Ideas and Issues** - This is a chance for you to use your English to express your opinions on subjects that are important to you - the more controversial the better!
- **Cartoon Films** - Learn some REAL English from the Simpsons, South Park, etc. Great for listening, good for those who like a challenge.
- **Reading for Pleasure** - Stories, poems, plays, song lyrics - an elective to get you reading and speaking.

### Special Interest

- **Cambridge People & Places** - Find out about historic Cambridge city, visit some of the places and meet some of the people from one of the most famous university cities in the world.
- **Communication in Business** - Learn to develop the language you need for the world of business. Practise all your skills in a business context. For TOEIC students too.
- **Film Studies** - Watching films and discussing them is great for your listening, speaking and vocabulary.

Here are three different students and the Electives they have chosen ...

- **Tomasz** is 21, and from Gdansk. He is studying Art and Design, but also has a general interest in the culture of the English-speaking world. During his 6-week course at CAE he has chosen to follow the elective 'Reading for Pleasure', which enables him to study in detail the lyrics of some of his favourite songs. After four weeks he will then change to 'Film Studies', which give him the opportunity to analyse and discuss the dialogue of a variety of famous movies.
- **Luisa** is a 23-year-old journalist from Bologna, and is interested in developing her career in international journalism. In the two weeks she is spending at CAE she is very keen to develop her English interviewing techniques, and has therefore decided to follow an elective in 'Ideas and Issues'. She'll have the chance to ask and answer questions on challenging issues such as climate change, freedom of speech and animal rights.
- **Fawaz**, 20, is from Kuwait and is planning to start an engineering degree at a British university next year. He is at CAE for 12 weeks, and this will give him the time to follow three different electives. For the first four weeks of his course, Fawaz will do Reading and Writing, as he needs extra practice in these skills. Then he will follow Extra Exam Practice, to develop skills he will need for the IELTS exam. His third elective will be Academic English which will help him acquire important skills like essay-writing and note-taking that he will need for university.





## Self-study Facilities

- Library
- Interactive Listening Centre
- Computer Centre
- Extensive exam practice materials
- Teacher assistance during self-study periods
- Open on Sundays
- **The Study Centre Officer** – 5 days per week, for 2 hours, one of our teachers is on duty as Study Centre Officer to help you with any technical or language problems you may encounter while using the self-study facilities.

Self-study (working on your own) is a very important part of your programme at CAE. The self-study skills that you acquire at CAE will make it possible for you to continue to develop your English when you return to your home country. During your studies at CAE we will encourage you to make maximum use of our self-access Study Centre, which is fully equipped for language learning. At the beginning of your course, you will be given an introduction to the use of the Study Centre. At other times you can always get professional assistance from the teacher in charge of the Study Centre. All the materials are carefully graded and colour-coded for the various ability levels (Elementary, Lower intermediate, Upper-intermediate and Advanced).



**Multi-Media Centre** – This includes 12 stations together with a teacher's console. Classes are frequently held in the Multi-media Centre, with the teacher directing the lesson from the control console. At other times students can access a wide range of language learning activities to develop listening and speaking skills (e.g. pronunciation exercises, dictations, 'talking' books and video clips with accompanying work-sheets, and additional exam-practice materials).

**Interactive Internet Room** – During lessons this room is an interactive classroom with 12 internet stations and an electronic whiteboard. During self-study periods, CAE students can use the 12 stations for surfing the internet and for emailing free of charge. Wireless internet connection is also available at CAE free of charge.

**Computer Centre** – This contains computers equipped with up-to-date versions of the Microsoft Office suite (Word, Excel, Powerpoint, etc) as well as language learning software for developing reading and writing skills.

**Library** – the library at CAE is a particular favourite of students. It is large and well-lit with comfortable furniture. It is stocked with fiction ('graded' and 'non-graded'), as well as factual and reference books. There are English and bi-lingual dictionaries, atlases and a complete set of the Encyclopaedia Britannica. In addition, the library holds a wide range of examination materials and grammar and vocabulary exercises for all levels.

**The Common Room** – you will be able to use the Common Room for both study and quiet relaxation. Major British newspapers and magazines are stored here. You can watch films with your friends on our large-screen TV and you are free to use the piano which is kept here.

**Language Clubs** – CAE also runs a number of language clubs for students after school. These clubs include: speaking practice, help with writing, and pronunciation workshops. All of these clubs are lead by a CAE teacher and are offered free of charge.





## A typical week at CAE

Here is an EXAMPLE of a timetable for the Adult General English course

	09:15 - 10:45 New Language	10:45 - 11:15	11:15 - 12:45 Language skills	12:45 - 13:45	13:45 - 15:15 Electives	15:30 - 17:30 Optional Study	EVENING
MONDAY	Grammar: Tenses overview	B R E A K	Language skills Storytelling	L U N C H	Internet research: famous Cambridge people	Guided self study e.g. listening to graded reader	Barbecue / sports
TUESDAY	Vocabulary: Colour idioms		Discussion with error correction		Preparation for Cambridge study visit	Guided self study e.g. song + worksheet	Karaoke
WEDNESDAY	Grammar: using prepositions		Language skills Multi-media listening		Mini-presentations at famous places	Guided self study e.g. pronunciation practice	Evening out
THURSDAY	Grammar: Question forms		School Survey		Writing report on study trip	Guided self study e.g. Vocabulary work	Quiz / sports
FRIDAY	Review of the week		DVD plus discussion		Speaking Club	Free Afternoon	Theme disco
SATURDAY	All-day excursions to London or Oxford as optional extra						
SUNDAY	CAE is open after lunch for study and indoor/outdoor activities						







## The Academic Year student at CAE

- Personal tutor
- Airport pick-up on arrival
- Assistance with university selection and application (if needed)
- IELTS or other university exam included
- All-inclusive insurance for the duration of your stay

CAE has a particular welcome for you if you wish to study on our Adult General/Examination Courses for 24 weeks or more. You may be planning to go on to an English-speaking university, or you may be hoping to move on to an international job.



Whatever your plans, you will be making CAE your home for six months or more, and it is very important to us that every aspect of your stay is as comfortable and beneficial to you as possible.

Therefore, if you enrol on such a course and **pay the full fee in advance**, you will find that there are features included in your fee which reflect our special concern:-

### ■ Airport Transfer

As soon as you arrive in the UK we will be waiting at the airport to take you directly to your homestay.

### ■ Your own Tutor

All students at CAE receive periodic individual tutorials with their teachers to discuss the progress of their course. However, as a long-term student, you will also be assigned a personal tutor who will meet you regularly on an individual basis to ensure you are deriving the full benefit from every aspect of your stay at CAE.

### ■ University Advice

It may be that you would like to go to an English-speaking university, but have no idea how to apply! We will assist you in choosing the best course – and then give you valuable help with the complicated university application procedure.

Also included are:

- the fee for whichever exam you require for university or your next job (eg IELTS, TOEFL, TOEIC or Cambridge exam)
- an all-inclusive insurance policy covering the whole of your stay
- free weekday lunch tickets for meals in the CAE cafeteria

An **EXAMPLE** of what your programme will include:

YOUR PROGRAMME	
The programme you can follow as a long-term student is quite similar to that for students on shorter courses (described on pages 4, 5 and 6). In addition, you will have the opportunity to study and practise the skills which you need for your university course or your job. These include:	
FAST AND EFFECTIVE READING	Sometimes to grasp a general idea, at other times to find a specific piece of information
GROUP DISCUSSIONS	Learning how to participate effectively in informal and formal meetings
ESSAY WRITING	Learning how to write essays or reports (very often a requirement both for university and for business)
TAKING NOTES	Developing the skill of writing down the main points as you listen to someone speaking
PROJECT WORK	Finding information and presenting the results in good, clear English



# English for Law Students

- For law students and young practising lawyers
- Level – intermediate to advanced English
- Trainers qualified and experienced in teaching English for Law
- Course length normally 3 weeks
- Courses in winter and summer
- Maximum 12 participants per class
- Course content – 21 hours (of 60 minutes) plus 10 hours of teacher-assisted self-study per week
- Meetings with members of the legal profession
- Visits to legal institutions in London and in Cambridge
- Fees include course materials

CAE has many years of experience teaching English for Law and is the only British Council recognised centre in Cambridge which offers scheduled courses in **ENGLISH FOR LAW**.

These **SKILLS-BASED** courses are for more advanced students of law and for young practising lawyers who wish to improve their knowledge of English in the context of English and European law. The minimum level of English required is “intermediate” (see “What is my level?” page 12). The minimum age is normally 20.

## A typical week during the ENGLISH FOR LAW STUDENTS course

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
09.15-10.45 <b>Contract Law</b>	Principles of a Contract - Key Legal Terms	How to Read and Understand a Contract	Principles of a Contract - Offer, Acceptance, Consideration	Principles of a Contract - Waiver, Transfer and Termination	Contract Drafting - Key Legal Terms
10.45-11.15	COFFEE BREAK				
11.15-12.45 <b>Company Law</b>	Types of Company - Comparative Law	Incorporating a Company	Legal Rights and Duties of Directors & Shareholders	Company Finance Law	Finance & Employment Law Issues
12.45-13.45	LUNCH				
13.45-15.15 <b>Communication Skills</b>	Meetings - Talking to a Client	Meetings - Formal Language	Meetings and Negotiations - Developing an Argument	Negotiation - Roleplay and Detailed Feedback	FREE AFTERNOON
15.30-17.30 <b>Optional Study</b>	TEACHER-ASSISTED STUDY IN CAE SELF-ACCESS STUDY CENTRE / HOMEWORK				
EVENING	SOCIAL PROGRAMME				
SATURDAY	Optional trip to London or Oxford				
SUNDAY	CAE open afternoon and evening for study and social programme				

## What can you expect to learn in three weeks?

- Activate and make more fluent the knowledge that you already have
- Develop your communication skills, both oral and written
- Expand your knowledge of vocabulary, legal and general
- Learn how to keep up and develop your English when you return home
- ... and, above all, gain confidence in your use of English

## What does English For Law Students concentrate on?

The emphasis at all times is on communication and language skills within a legal context.

- Communication skills, negotiating, eliciting facts, presenting data
- Reading skills: understanding the language and analysing the structure of legal sources (eg statutes, case law)
- Writing skills: drafting legal documents (eg contracts, letters)
- Systematic development of legal and general English vocabulary

The course also includes:

- Meetings with members of the legal profession
- A full-day visit to legal institutions in London
- An optional visit to local law courts





## Legal English International Skills (LEGIS)

- A course for those with an academic or professional interest in Legal English
- Level – Intermediate and above
- Course length 4 weeks
- Maximum 12 per class
- Each week includes 15 hours of General English and 6 hours of LEGIS preparation
- 8 courses per year
- Legal English test available on each course

This is a skills-based English for Law course which offers participants a total of 60 hours of General English and 24 hours of training in specific legal English language and skills over a 4-week period. The programme is also suitable preparation for the NEW Legal English International Test (LEGIT), which has recently been developed specifically for legal English students at the Cambridge Academy of English.

### Course Aims

## English for Business

- 4-week courses available all year round
- Course content – 21 hours (of 60 minutes) plus 10 hours of teacher assisted self-study per week
- Each week includes 15 hours of General English and 6 hours of Business English
- For students of business and young business professionals aged 17+
- Opportunity to prepare for and take the BULATS test\*
- Minimum level of English – Intermediate
- Maximum 12 per class

\*fee not included

### BULATS (Business Language Testing Service)

BULATS is an increasingly popular online test of business language administered by Cambridge ESOL. There is no “pass/fail”. Instead, results are scored, and the Report Form given at the end of the test includes examples of language tasks that a candidate with a certain score should be able to handle. For this reason – and the fact that the test can be taken at any time – BULATS is an extremely useful measurement of language ability both for English learners and their employers. Anyone enrolled on *English for Business* can include a BULATS test in their course.

- Learn key legal English vocabulary
- Improve your writing skills and your fluency
- Expand your knowledge of English both for law and for general purposes
- Demonstrate your skills with an end-of-course test and certificate

### Legal English Skills

- Professional language skills focussing on key areas of speaking, listening, reading and writing for the following topics: Contracts, Company Law, Employment Law, Litigation, Employment, Intellectual Property and International Law

### The NEW Legal English International Test (LEGIT)

is a key exam for law students and lawyers who need to show proficiency in legal English. The exam has been developed specifically for CAE and our students. All testing takes place at CAE and test certificates are issued on completion of the course. CAE is particularly well-equipped to prepare students for LEGIT, having already successfully taught a variety of English for Law and Legal English exam courses for over 25 years.

This is a skills-based course that takes full advantage of Cambridge Academy's flexible 'Electives' system (see page 6) with General English classes in the mornings and 6 hours of training in specific business language and skills in the afternoons. The programme is also suitable as a preparation for BULATS.

### Course Aims

- Activate and make more fluent the knowledge of English you already have
- Develop your communication skills - both oral and written
- Expand your knowledge of English both for business and for general purposes
- Develop your ability to carry on improving your English when you return home
- . . . and, above all, gain confidence in your use of English

### Business English Skills

- Professional speaking skills (e.g. presentations, negotiations, meetings, telephoning)
- Reading and listening skills (e.g. marketing, finance, management)
- Vocabulary skills (e.g. word-building, business jargon, specialist terminology)



## What is my Level of English?

When you arrive at CAE, we will test your level of English so that we can place you in exactly the right class, but you are probably very interested to know right now approximately what your level is. The table below gives you an idea of how we will decide your level – you may use it to fill in your application form.

NB – we **don't** rely only on your idea of your level of English – we will always test you when you arrive. The test we give you will be of both your spoken and written ability, and you will be assessed by very experienced teachers. They will then watch your progress to see if you should change class at some point later on in your course.

Beginner (1)	The student has little or no knowledge or experience of English	Common European Framework
Elementary (2)	The student knows all basic greetings and can ask and answer simple questions. The student has very basic knowledge of grammar, but cannot yet hold a conversation.	A1
Lower Intermediate (3)	The student can hold a basic conversation (eg describing family), though sometimes only with help. Some knowledge of grammar, including past and future time.	A2
Intermediate (4)	The student can hold a basic conversation without difficulty, but is not yet able to discuss more complex subjects (eg emotions or political opinions, imaginary situations). The student still makes some basic grammatical mistakes	B1
Upper Intermediate (5)	The student can discuss some complex subjects fluently (though others still cause difficulty). Common grammatical constructions cause no problem.	B2
Lower Advanced (6)	The student can now discuss a wide range of subjects, though with occasional mistakes in vocabulary and grammar. The student can write with few grammatical errors.	C1
Advanced (7)	The student can discuss a wide range of complex subjects, and only specialist vocabulary causes problems. The student can read authentic English (newspapers and magazines) without difficulty. Mistakes are now in style rather than structure. Some students can even distinguish between, and reproduce, different styles of speaking and writing.	C2

At CAE we encourage all our students to take exams (though no-one is forced!). We offer a wide variety of options. Below are the options with the level name and number you will need for the course.  
(For more explanation of levels and level numbers please see above.)

If you cannot decide which exam you should take, or you know nothing about any of the exams, our Examinations Officer is there to advise you personally on each exam, as well as help you with your application. You should also speak to our Examinations Officer if there is any other exam which you would like to take, but which is not mentioned below.

### Examinations and Exam Courses

International English Language Testing Service (IELTS)	Level: Any level from Intermediate [4+]	This exam gives you a score which you can then use to apply to university. The exam tests listening, speaking, reading and writing. It is popular with British and Australasian universities, and is growing in popularity with US universities.
Cambridge Preliminary English Test (PET)	Level: Lower Intermediate [3-4]	This exam tests your listening, speaking, reading and writing. Recommended if you are not yet ready for the other exams listed below.
Cambridge First certificate (FCE)	Level: Upper Intermediate [5]	The most popular English language exam in the UK. Tests all four skills - listening, speaking, reading and writing. It is tested over 5 exam papers. NB. Although it is called 'First', FCE is not a low level exam.
Cambridge Certificate in Advanced English (CAE)	Level: Lower Advanced [6+]	The advanced version of the First Certificate (see above). This exam specialises in preparing students in everyday communication at an advanced level.
Cambridge Proficiency (CPE)	Level: Advanced [7]	Tests listening, speaking, reading and writing. An ideal exam for those wishing to go to an English-speaking university - especially for courses in the arts and humanities.
Test of English for International Communication (TOEIC)	Level: Any level from Intermediate [4+]	This exam is very popular with employers in many countries as it tests your ability to read and listen to the kind of English used in the business world. CAE is an accredited TOEIC testing centre, which means that you can arrange to take the test at CAE at very short notice.
Test of English as a Foreign Language (TOEFL)	Level: Any level from Intermediate [4+]	This exam tests your reading, writing, speaking and listening skills and is particularly useful for students wishing to go on to study at an American University.





## Accommodation

- School in a quiet residential area
- All homestays close to the school
- Most homestays within walking distance
- Single rooms for adults (16+)
- Full-time Accommodation Officer
- Student residence option

Accommodation at CAE is normally with local homestays. All CAE hosts are close by – either within walking distance or less than a 5-minute bus ride from the school. This is unusual for language schools in Cambridge. (If you prefer not to walk we can help you rent a bicycle very cheaply.)

Our Accommodation Officer knows all our hosts, and they will be carefully selected to suit your individual needs (for example – you might be allergic to certain kinds of food). We will send you a profile of the homestay we have chosen for you about two weeks before you come.

Your hosts will provide you with bed, breakfast and evening meal seven days a week (you can take lunch at the school cafeteria). Your host will provide you with towels and bedding, and will offer you a weekly laundry service. You will be able to have a bath or shower every day.

Adults (16 yrs+) normally have their own room. Some homestays accommodate several students at the same time, but never two who speak the same mother tongue.

Accommodation is arranged from the Sunday afternoon before the course to the Saturday morning after the end of the course. Additional nights can be booked (subject to availability).

Residential accommodation for students aged 18+ is also available in the summer. Contact our Accommodation Officer for further details.

### What happens before I arrive?

- Clear instructions will be sent to you before departure
- Airport pick-up service is available

### From the Airport to Your Homestay

There is an excellent coach transfer service to Cambridge city centre from each of the four London airports. You will then find taxis waiting at Cambridge bus station which you can hire to reach your homestay. However, if you prefer, we can order a taxi straight from the airport to your homestay. Prices for this are listed in the attached sheet 'How do I enrol?'

### Your First Day at CAE

You will need to arrive at CAE by 09:00 on your first day (your host will tell you how to get to CAE from their house). Here you will be met by our Director of Studies. You will be given a level test, followed by a guided tour of the school to show you where all the facilities are which you will need. You will also be introduced to everybody whom you need to know. Finally, you will be taken to your class and your course will begin.

### The CAE Cafeteria

Students do not need to leave the school building to buy lunch. Situated in the school itself, the CAE cafeteria provides students with a choice of food dishes (including vegetarian dishes) for lunch, as well as a variety of snacks and drinks. It is also used for refreshments at break-times. NB Lunch for Teenage (13-15 years) students is included in the fee for their course. They simply need to produce their voucher at lunch-time.





## Your Free Time at CAE

Here is the timetable for one of our most popular day trips: Warwick Castle and Stratford (Shakespeare's birthplace)

**08:30** Leave CAE

**10:45** Arrive at Warwick Castle, one of England's largest and best preserved medieval castles: dark prisons, wonderful gardens, beautiful views – and a haunted tower!

**13:00** Leave Warwick and travel through the heart of England to Stratford.

**13:30** Arrive in Stratford – Shakespeare's home town.

**14:45** Meet and walk to the 'World of Shakespeare' – a fascinating show about his life and times.

**15:30** A walking tour through Stratford, visiting buildings associated with Shakespeare.

**16:00** Arrive at Shakespeare's birthplace for a BBC costume exhibition.

**17:30** Leave Stratford

**20:30** Arrive back at CAE

The motto at CAE is: **"England is our Classroom"**. In other words your English learning should not just be during class – it should go on everywhere, and all the time. That's why there are all kinds of original and exciting events in and outside the school most nights of the year (and every night during the summer!). We can also help you take full advantage of Cambridge – one of the world's great student cities – and each weekend you can choose excursions to other parts of England, or even to other countries. It's impossible not to have a great time!

### CAE Social Organisers - a great team!

Our Social Organisers are responsible for organising all aspects of social life within the school. Not only do they arrange parties, dances and excursions, they are also available to help you if you want to plan your own free-time programme. Their office is near the cafeteria, and they love to have visitors.

### Excursions

Many students come to Britain hoping to see such places as London, Stonehenge, or the Scottish Highlands. We can suggest several different trips for you each weekend. Some are quite close to Cambridge. Our students can also go on excursions to Ireland, Wales, Scotland – even to European cities. All are economical with weekend trips ranging from £40 - £100 - and much more fun than just travelling on your own!

### A Typical Week of Fun!

Let's imagine you're planning your free time for this week. On Monday you might want to try a Cambridge disco that's very popular with international students. On Tuesday there are going to be some good films shown on the large TV screen. On Wednesday you can go with your friends on a trip to Cambridge city centre. On Thursday, the Brazilian students at CAE are giving a party for the rest of the school – with Brazilian music and dancing (you could even learn to dance the Samba!) There are several excursions available on Saturday: to London, to Oxford and to Paris. If you can't decide which one to take, talk to your Social Organisers. On Sunday, if you're not still on an excursion, you might want a rest! You can always walk over to the school after lunch and watch DVDs or do some sport with your friends. Friday is your chance to experience some Cambridge culture: a concert or even a summer Shakespeare play in one of the university gardens. And remember - there will be different entertainment and excursions next week!

### Sport at CAE

You can play volleyball, tennis and football at no extra cost. Golf and swimming are all available near the school as an extra. If you have other sporting interests our Social Organiser is there to help you find the nearest clubs and facilities to the school.







## England is our Classroom

At CAE we will encourage you to make every hour of your stay in the UK a learning experience. Your work **outside the classroom** will be as important as your time in class. It is also outside the classroom that you can best train the **independent learning skills** that will enable you to continue developing your English when you return home at the end of your course. Here are some of the ways in which we will help you work towards this aim:

- **Lessons** encourage interaction with the English-speaking environment by helping you develop your communication and information-gathering skills, and by giving you tasks that involve using the environment
- Your **homestay** will offer you the ideal opportunity to practise your English and discuss daily events and topics of interest in a relaxed and friendly atmosphere
- Regular **study trips** to local organisations and places of interest as part of the academic programme
- Guest speakers from many different backgrounds and professions come into the classroom to share their experience with students
- Optional **weekend excursions** to many different parts of the UK as well as optional visits to local and London theatres as part of the CAE social activities programme
- Joining **local clubs**
- If you have a particular personal or professional interest, we will be able to help you set up and carry out a personal project, through which it should be possible for you to visit organisations and people of particular interest to you



***“I was really happy at CAE.  
I want to come back  
again and again”***

***Takuro, Japan***



## CAE PROFESSIONAL CENTRE

In addition to the courses described in this brochure, CAE runs a separate centre dedicated to the provision of English language training for mature professionals and business people. These are very intensive courses, in small groups or one-to-one, and can be started on any Monday throughout the year for a minimum of one week. The main courses are:

**Intensive 'English with Confidence' programmes for all professions**

**English for Lawyers courses**

Various other specialist and tailor-made programmes are available on request. For further information and our Professional Centre brochure, please contact us (see details below) or visit our CAE Professional Centre website [www.caeprofessional.co.uk](http://www.caeprofessional.co.uk)

## YOUNG LEARNERS COURSES

Every summer CAE also runs the following courses for Young Learners at safe and attractive locations.

**Teenage homestay courses (ages 14-16)**  
CAE Girton, Cambridge

**Teenage residential courses (ages 14-17)**  
CAE at Princess Helena College

**Teenage residential courses (ages 12-15)**  
CAE at Old Buckenham Hall

**Children's residential courses (ages 9-13)**  
CAE at Moreton Hall

For further information and our Young Learners brochure, please contact us (see details below).

## Cambridge Academy of English

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CAE Girton, Cambridge



Cambridge

Accredited by the  
  
for the teaching  
of English in the UK

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BUSINESS  
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